



PENTEWAN VALLEY PARISH COUNCIL

Minutes of the ordinary meeting of Pentewan Valley Parish Council held in Pentewan Village Hall, 15 Glentowan Road Pentewan PL26 6DB started at 7pm on Wednesday 21 February 2024.

Present: Cllrs Vicky Cartwright, Steve Street, Andy Cleverdon, Janice Williams, George Muskett, and Richard Strawford.

In attendance: Cllrs James Mustoe, Michael Bunney and Anne Cruickshank (Clerk).

(23/207) Apologies for Absence

Apologies were received from Cllrs. Mike Ward, Miles Avery, and Toni Dowrick.

(23/208) Minutes of a Meeting of Pentewan Valley Parish Council

It was **RESOLVED** that the minutes of the Parish Council held on 17 January 2024, be signed as an accurate record of the meeting.

(23/209) Declarations of Interest on Items on the Agenda

Cllr Strawford declared an interest in agenda item 14e, Pentewan Car Park. Cllrs Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2025.

(23/210) Chairman's Announcements

There were no announcements.

(23/211) Public Participation

Angela Taylor the Centre Manager from the Mevagissey Activity Centre gave an update on the financial position and the progress the MAC has made since the grant application was submitted in December 2023. Following questions from Councillors it was confirmed that the centre had introduced hire charges for clubs using the centre and monthly memberships.

(23/212) Grant Funding Application

It was **Resolved** that the Parish Council would award grant funding of £1000 to the Mevagissey Activity Centre (MAC)

(23/213) Cornwall Councillors Report

Cllr Mustoe's had organised a volunteer clean up on the parish boundary at Tregorrick, his report had been circulated. Cllr Bunney gave an update on The Trehiddle pedestrian refuge meeting that he had attended, his report had been circulated.

(23/214) Crime and Disorder

There were no instances of crime or disorder to report.

(23/215) Planning and Related Matters.

PA24/00594. Rearrangement of existing parking spaces and proposed additional parking spaces, cycle shelter and electric car charging points.

St Austell Community Hospital Porthpean Road St Austell Cornwall. Angela Warwick from situ8 gave an update on the vehicle and parking arrangements proposed. It was **RESOLVED** that Pentewan Valley parish council agree in principle to this application with the provision that the bridleway be included in the drainage plans and that consideration is given to clear vision for vehicles exiting the site onto Porthpean Road.

(23/216) Climate, Ecology & Environment Advisory Committee.

Meeting note from the CEEAC meeting had been circulated, Cllr Muskett advised that the tree and hedge planting was a real success 25 volunteers attended on Saturday to plant the hedges and 30 volunteers attended on Sunday to plant the trees despite the wet weather. The event was covered on Radio Cornwall and in the local newspapers. Another enquiry had been made for more tree planting which was being looked into.

(23/217) Neighbourhood Development Plan

Minutes of NDP steering group meeting had been circulated. Cllr Street gave an update on the progress of the NDP, the Wildlife Resources Map from ERCCIS and the Design Codes meeting held on 22 January 2024.

(23/218) Community Levelling Up Programme

The clerk advised that an updated quote had been received from the lift supplier and Cllr Strawford confirmed the new quote was for a slightly different design of lift, but it was still suitable for the project.

(23/219) D Day 6 June 2024

There was a lack of volunteers available to organise the day, it was decided to wait and see what Plans other local parish councils had and support them.

(23/220) Pentewan Flood Defences

Cllr Mustoe gave an update, Cllr Strawford advised that the contractors had been leaving the gate to the boat yard open.

(23/221) Riverbanks

There were no new issues to report.

(23/222) Menagwins Car Park

No concerns were raised.

(23/223) Highways Matters

Chair

Cllr Strawford advised that the man hole cover by the crossing in London Apprentice, by Queenies was collapsing. The Clerk would report to Highways.

(23/224) Pentewan Car Park

The fence had been damaged and a new post was required. The Clerk would get quotes for the works.

(23/225) Pentewan Toilets

The frame and the lock plate had been replaced and the door was sticking on the right-hand unit. The clerk would get door attended to.

(23/226) Pentewan Square Devolution.

The licence had been received but there were a few issues that needed to be confirmed. The proposal will be reviewed at the next meeting.

(23/227) Financial Matters

(i) Current balances were noted, and the following payments, accounting transactions were authorised:

Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	-	-	-
25/01/2024	DD	BT Group	MO60 8F	Pentewan Car Park Broadband	4510/300	47.94	7.99	39.95
07/09/2024	DD	Access Paysuite	267512	Parking Transactions	4500/300	251.88	41.98	209.90
09/02/2024	DD	Access Paysuite	267386	Parking Transactions (VAT Exempt)	4500/300	7.16	-	7.16
	DD	Corona Energy	2068411	Pentewan Car Park Electricity	4405/300			
	DD	Corona Energy	2068410	Toilets Electricity	4405/250			
12/02/2024	DD	HMRC	Q3	VAT Return	115/999	704.98	-	704.98
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29/02/2024	BACS	Staff Costs	Period 11	Salaries	4000/200	850.68	-	850.68
13/02/2024	BACS	Cornwall Wildlife Truat	11708	ERCCLIS wildlife map (NDP)	4352/240	96.00	16.00	80.00
08/02/2024	BACS	St Austell Arts Centre	9	PVPC room hire	4105/220	30.00	-	30.00
06/02/2024	BACS	APS Construction	3412	Toilet door lock	4420/250	180.00	30.00	150.00
31/01/2024	BACS	South West Water	4084714684	Toilet Water charges	4410/250	111.69	-	111.69
23/01/2024	BACS	Complete weed control	SW3657	Weed Treatment	4315/240	408.00	68.00	340.00
28/01/2024	BACS	Arthur Britton	100	Toilet Repair / Noticeboard	Various	997.00	-	997.00
24/01/2024	BACS	Corserv Facilities	CINV-051896	Toilet Cleaning	4415/250	483.77	80.63	403.14
16/02/2024	BACS	Arbor Farm	AF-INV-127	Trees LA Project	4310/240	1,449.90	241.65	1,208.25
19/02/2024	BACS	Geoff Ham	22/04/1901	Mulch for LA Project	4310/240	192.00	32.00	160.00
						5,811.00	518.25	5,292.75

Month end accounts had been sent to the Chairman and Cllr Willaims for checking.

(23/228) Off Street Parking Service Level Agreement

It was **RESOLVED** that the off-street parking service level agreement be accepted.

(23/229) SWCP and Local maintenance Partnership Agreement

It was **REVOLVED** to accept the SWCP and local Maintenance agreement for 2024-25.

(23/230) Pavement Weed Spraying

It was **RESOLVED** to undertake pavement weed spraying this year and appoint the contractor.

(23/231) A390 Grass Cutting Agency Agreement

It was **RESOLVED** to accept the Agency Agreement for 2024-25.

Chair

(23/232) Meetings and Training Attended

The following meeting were attended.

22 January 24 NDP design codes meeting

14 February 24 – Flood defence stakeholder meeting.

(23/233) Correspondence Received

No additional correspondence had been received.

(23/234) Dates for the Diary

27 February Mevagissey & Gorran Highways Sub Committee

(23/235) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at the St Austell Arts Centre 87 Truro Rd, Saint Austell PL25 5HJ unless stated 20 March 2024, 17 April 2024.

The Meeting Closed at 20:51pm

Chair