

Pentewan Valley Parish Council

Anne Cruickshank, Parish Clerk & RFO

Tel: 01726 823978

Email: clerkpvpc@gmail.com

Web: www.pentewanvalleypc.uk



Neighbourhood Steering Group Meeting Wednesday 7 February 2024 at 7:00pm

Minutes & Actions

Present: Cllr Stephen Street (SS), David Rudge (DR), Steve B Foster (SBF) and Anne Barnes (Clerk),

1. Apologies

Apologies were received from Andrew Stanners (AS) Cllr Vicky Cartwright (VC), Daniel Lawson (DL). Cllr George Muskett (GM), Cllr Janice Williams (JW) had problems joining the meeting.

2. Review Previous Minutes.

The minutes of the meeting held on 29 November 2023 there were no outstanding actions.

3. NDP Documents

Plan Document

The group were all involved in evidence gathering for all of the individual themes. This will determine the objectives of the plan and the questions for the next consultation.

Themes		Owner	Status
1.	Introduction	SBF	Completed
2.	Designated Areas		
3.	Data Maps		
4.	Sustainable Development		
5.	Our Community	SBF	In progress
6.	Housing	SBF	In progress
7.	Economy and Employment	DR	In progress
8.	Natural Environment and Landscapes	SS	In progress
9.	Heritage and Design		
10.	Community Facilities and infrastructure	JW	In progress
11.	Climate Change	SS	
12.	Overall Summary		

Some themes will cross over i.e. the list of businesses in the parish would move to theme 7.

ACTION the clerk to get Wildlife resource map for some biodiversity information from ERCCISS, SBF will supply the details.

4. Design Codes Update

A Parish visit would be held on 22 January with Simon Hargreaves from AECOM who will be writing the Design Codes for the Parish **ACTION Clerk to circulate the itinerary to the group.**

5. Public Engagement

The date of the next consultation will be agreed once all the themes are complete, and the objectives are agreed. **ACTION the clerk to get quotes for a distribution company to deliver the leaflets.**

6. Progression of the NDP

Project Plan Update

The group had been working on their sections for the report and it was hoped that a draft set of objectives should be available for the next meeting, the second consultation would be organised once the objectives were available.

7. Budget & Finance

Budget was circulated there were no issues, but all needed to be aware that the funding needed to be spent before 31 March 2024, any unspent funding would have to be returned and a further bid will be required for 24/25.

8. Matters Arising

Parish on line mapping enables individual log in. Members of the group should set up their own for when they are using the system. Speak to the clerk for guidance.

9. Future Meeting Dates

Future meeting to be held on the last Wednesday of the month unless stated: 31 January 2024, 28 February 2024, 27 March 2024, 24 April 2024. Location to be confirmed.

Meeting Closed at 20:05