

Pentewan Valley Parish Council

Anne Cruickshank, Parish Clerk & RFO

Tel: 01726 823978

Email: clerkpvpc@gmail.com

Web: www.pentewanvalleypc.uk



**Neighbourhood Development Plan Steering Group Meeting
Wednesday 30 October 2024 at 7:00pm
Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB**

Minutes & Actions

Present: Cllr Stephen Street (SS), , Cllr George Muskett (GM), Cllr Janice Williams (JW), Pat Wood (PW), Steve B Foster (SBF) and Anne Barnes (Clerk).

1. Apologies

Apologies were received Cllrs David Rudge (DR), Mike Ward (MW) and Vicky Cartwright (VC).

2. Review Previous Minutes.

The minutes of the meeting held on 9 October 24 were reviewed. SBF still waiting to send the SEA and HRA to CC.

3. NDP Documents

Plan Document

SBF had posted all the NDP documents on the Parish Council web site. SBF gave an update of the following NDP documents.

- The evidence-based reports would be linked to the main plan document but remain sperate, this will make the document more accessible and easier to navigate.
- Guidance used for the Development Boundary Assessment

ACTION Parking Policy will be reviewed at the next meeting.

4. Public Engagement

A survey was sent to local Estate Agents on 14 October.

The second consultation was live from 19 October 2024. Paper copies of the consultation would be available from the clerk and at pop in events, a collection service was available for completed copies.

Leaflets were sent to all residential and business premises in the parish on 17 October. Posters and leaflets were sent to local clubs and a promotional video was posted on local social media sites on 19 & 23 October. A pop in event was held on 23 October at The Rugby Club. Further events to be held in Pentewan and London Apprentice dates to be confirmed.

ACTIONS

Dates for Trevithvick & Trays and Pentewan to be confirmed JW & DR
Door to door canvassing dates for Higher Trewhiddle to be arranged.

5. Progression of the NDP.

NDP Reg 14 on plan for December / January.

ACTION DR to update project plan.

6. Budget & Finance

The updated budget was circulated.

7. Matters Arising

none

8. Future Meeting Dates

Future meeting to be held at the Pentewan Village Hall at 7pm on the last Wednesday of the month unless stated 30 October 2024, 27

November 2024 11 December 2024

Meeting Closed at 20:29

DRAFT