

## Pentewan Valley Parish Council

**Anne Cruickshank, Parish Clerk & RFO**

Tel: 01726 823978

Email: [clerkpvpc@gmail.com](mailto:clerkpvpc@gmail.com)

Web: [www.pentewanvalleypc.uk](http://www.pentewanvalleypc.uk)



**Neighbourhood Development Plan Steering Group Meeting  
Wednesday 11 December 2024 at Pentewan Village Hall, Glentowan  
Road, Pentewan PL26 6DB**

### Minutes & Actions

**Present:** Cllr Stephen Street (SS), David Rudge (DR), Cllrs Mike Ward, Cllr George Muskett (GM), Steve B Foster (SBF) and Anne Barnes (Clerk).

#### 1. Apologies

Apologies were received Cllr Janice Williams (JW), Pat Wood (PW), and Vicky Cartwright (VC)

#### 2. Review Previous Minutes.

The minutes of the meeting held on 27 November were reviewed. There were no outstanding issues.

#### 3. NDP Documents

##### Plan Document

SBF gave a progress update of the plan document including the agreed development boundaries at Tregorrick, London Apprentice and Pentewan. Next step will be to contact Cornwall Council regarding the need for a Strategic Environmental Assessment (SEA)

**ACTION** SBF will circulate the updated document.

#### 4. Public Engagement

The 2<sup>nd</sup> consultation ended on 30 November 24. There were 102 responses received from residents; this is an increase from the 1<sup>st</sup> survey. The data collected will be added to the NDP document.

**ACTION** SS will prepare a summary of the results which will be publicised.

An Engagement report is required to be submitted with the NDP providing evidence of all the engagement undertaken during the project

**ACTION** SBF will send the clerk an example so a template can be prepared.

#### 5. Progression of the NDP.

The project plan was on track for Reg 14 in plan for January.

**ACTION** DR to update project plan.

**6. Budget & Finance**

The updated budget was circulated. £2473.78 of the budget had been spent leaving a balance of £9946.23. Some invoice relating to the Public Engagement were due to be received by the end of the month.

**7. Matters Arising**

none

**8. Future Meeting Dates**

Future meeting to be held at the Pentewan Village Hall at 7pm on the last Wednesday of the month unless stated 29 January 2025, 26 February 2024, 26 March 2024

**Meeting Closed at 20:22**

DRAFT