

Pentewan Valley Parish Council

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Neighbourhood Steering Group Meeting Wednesday 25 October 2023 at 7:30pm The Cornwall Hotel, Pentewan Road, PL26 7AB

Minutes & Actions

Present: Cllr Stephen Street (SS), David Rudge (DR), Cllr Janice Williams (JW), Andrew Stanners (AS), Steve B Foster (SBF) and Anne Barnes (Clerk).

1. Apologies

Apologies were received from Cllr George Muskett (GM), Cllr Vicky Cartwright (VC), Daniel Lawson (DL).

2. Review Previous Minutes.

The minutes of the meeting held on 30 August 2023 there were no outstanding actions.

3. Progression of the NDP

Project Plan

DR gave an overview of the project plan some dates would need to be moved forward for stage 2b & 2c, second survey to be moved into 2024. The group will focus on 2d evidence base and draft plan.

ACTION DR to update project plan timelines.

Next Steps

ACTION SBF to provide a Report Template for the group to work from. The Clerk confirmed that the PC had subscribed to Parish online Mapping.

ACTION to send log in details to SBF.

4. NDP Documents

Design Codes Update

Funding for design codes was awarded on 2 October 2023 next sept is a meeting with the Design Planner

ACTION Clerk to contact Design Planner for an update.

5. Public Engagement

Consultation Results

Survey report shows 6.4% response from the survey and although this was a low the consultation promotions reached a much larger audience,

raising awareness of the NDP. Many of the respondents left additional comments will be reviewed.

ACTION SS to compile a report to summarise the comments.

The report would be published to keep public interest It was suggested that the results would be easier to understand if it show % rather than numbers.

ACTION the clerk to restyle the report and post on the PC website and into the Dropbox.

6. Budget & Finance

Funding had been received from Locality and the clerk provided a full budget for project.

7. Matters Arising

SBF explained how the report template would work and suggested each member of the steering group took a section to complete. SBF would deal with the Housing, Development policy and Census sections.

ACTION clerk to share template with the group and members to select a section to work on.

SBF also had some suggestions for NDP content on the PC website page including the addition of documents policies etc.

SS thanked everyone for their hard work with the events and promotion of the survey.

8. Future Meeting Dates

Future meeting to be held on the last Wednesday of the month unless stated: 29 November, 3 January 2024

Meeting Closed at 20:40pm