

**MINUTES OF THE MEETING OF PENTEWAN VALLEY PARISH COUNCIL
HELD AT PENTEWAN THE CORNWALL HOTEL, PENTEWAN RD,
TREGORRICK, SAINT AUSTELL PL26 7AB AT 7.00PM ON WEDNESDAY 20
SEPTEMBER 2023.**

Present: Cllrs Mike Ward, Toni Dowrick, Andy Cleverdon Miles Avery, Richard Strawford Vicky Cartwright, Steve Street, Janice Williams, and George Muskett.

In attendance: Cllrs James Mustoe, Michael Bunney and Anne Cruickshank (Clerk).

(23/082) Apologies for Absence

No Apologies were received.

(23/083) Minutes of a Meeting of Pentewan Valley Parish Council held on 19 July 2023.

RESOLVED that the minutes of the Parish Council held on 19 July 2023, be signed as an accurate record of the meeting.

(23/084) Declarations of Interest on Items on the Agenda

Cllrs Avery and Strawford declared an interest in agenda item 16e, Pentewan Car Park. Cllrs Avery and Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2024.

(23/085) Chairman's Announcements

The Chairman had no announcements to make.

(23/086) Public Participation

There were no member of the public in attendance.

(23/087) Cornwall Councillors Report

Cllr Mustoe's gave an overview of his report including an update on the horseshoe trail bridge repairs which were to be programmed in the near future a copy of Cllrs Mustoe's report had circulated.

Cllr Bunney Report gave an update on his report which had been circulated.

(23/088) Crime and Disorder

There were no crime and disorder incidents to report.

(23/089) Planning and Related Matters.

No Planning applications had been received.

(23/090) Climate, Ecology & Environment Advisory Committee

Cllr Muskett gave an update of the meeting held on 11 September 2023; the notes of the meeting had been circulated. Cllr Muskett gave an overview of a suggested project to plant trees at London Apprentice and possible funding

Chair

available from Forests for Cornwall which was being assessed on 9 October 2023. The group will prepare a business case to be presented to the Council for approval at the next meeting. There was a discussion regarding the information sign on the cycle trail at Pentewan, the sign was commissioned by Cornwall Council, Cllr Mustoe offered to contact Cornwall Council.

(23/091) Neighbourhood Development Plan

Cllr Street gave an update of the progress of the NDP, and the meeting held on 30 August 2023 the minutes of the meeting had been circulated. Funding had been received and the offer of funded technical support for design code from Locality. Survey responses had been received from all areas in the parish and engagement events had taken place at various locations, more were planned, for the duration of the consultation which was due to end on 8 October 2023.

(23/092) Community Levelling Up Programme

Pentewan Village Hall Accessibility Project had been recommended for funding and the bid would be put forward by the Community levelling up Team.

(23/093) Pentewan Village Defibrillator

Quotes had been received for different options for a new defibrillator in Pentewan Village from Duchy Defibrillators, they also offered to check the fault on the existing unit to see if it can be repaired.

It was **RESOLVED** that the clerk was authorised to spend up-to £3,000.00 for the provision of a defibrillator in the village.

(23/094) Higher Trehiddle Development Community Provision.

Cllr's Muskett, Cllr Bunney, the clerk, and John Marshall from Kingsley Developments with trustees from the Arts Centre to discuss a possible joint venture to provide a community provision on the new Kingsley development at Higher Trehiddle, this would be a long-term plan subject to planning and funding in the future.

(23/095) Annual Poppy Day Parade and Remembrance Day Service

Cllr Ward would attend the Poppy parade service on 12 November.

It was **RESOLVED** to purchase of 2 poppy wreaths for the services at St Austell and Pentewan.

(23/096) Parish Council Web Site Provider Changes

It was **RESOLVED** to subscribe to the silver option for website provision from Hugo Fox and the Clerk would look at other options for the future.

(23/097) Flood Defences

The planning application had been submitted the outcome has not yet been decided.

(23/098) Riverbanks

The fallen tree had been removed by the Environment Agency within the last month.

Chair

(23/099) Menagwins Car Park

The Climate group had weeded the flower bed, ready for replanting and a fly tip had been removed.

(23/100) Highways Matters

The signs on the Horseshoe trail and the SWCP at Pentewan had been reported but not actioned. Cllr Mustoe will follow up. The hole in Sawles Road had still not been repaired. Weed Spraying in Pentewan Square had not been done, this could have been due to the wet weather. **ACTION** the clerk will speak to the contractor. Drainage works on Pentewan road Cllr Muskett will check to make sure the Millennium Trees had not been damaged by the contractors.

Highways Funding it was **RESOLVED** that the clerk should make 2 bids firstly for resurfacing the cycle trail into Pentewan and secondly for resurfacing the highway road into Menagwins car park.

(23/101) Pentewan Car Park

It was **RESOLVED** to accept the gold maintenance agreement over 36 months from Metric group.

(23/102) Pentewan Toilets

It was **RESOLVED** not to accept the quote to update the locks on the public toilets by 5 councillors to 4. The council requested a review of the budget for the toilets be presented at the next meeting.

(23/103) Pentewan Square Devolution.

The licence is being prepared by Cornwall Council Devolution team for the Council to take over the management of Pentewan Square.

(23/104) Financial Matters

(i) Current balances were noted, and the following payments were authorised:

Date	n Cheque	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
01/09/2023	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	52.00	-	52.00
05/09/2023	DD	EDF	671157448672/6	Car park Electricity - Sept	4405/300	13.00	-	13.00
25/08/2023	DD	BT Group	M055	Pentewan car park broadband	4510/300	49.14	8.19	40.95
25/08/2023	DD	British Gas	812858756	Toilets Electricity	4405/250	28.29	1.34	26.95
07/09/2023	DD	Capita	113512	Parking Transactions Aug 23	4500/300	253.32	42.22	211.10
16/08/2023	DD	Capita	111762	VAT exempt payments (July 23)	4500/300	14.69	-	14.69
15/09/2023	DD	Capita	114081	VAT exempt payments (Aug 23)	4500/300	29.65	-	29.65
15/08/2023	DD	Data Protection	Z2388659	Data Protection fee renewal	4135/220	40.00	-	40.00
29/09/2023	BACS	Staff	Period 6	Staff Costs (August)	4000/200	1,123.24	-	1,123.24
15/09/2023	BACS	Cornwall Council	8100409562	CEO August 2023	4500/300	117.33	-	117.33
12/09/2023	BACS	Corserv	CINV-036179	Public toilet cleaning (Sept)	4415/250	483.77	80.63	403.14
19/09/2023	BACS	Corserv	CINV-036509	Public Toilet maintenance	4420/250	196.43	32.74	163.69
21/08/2023	BACS	Corserv	CINV-034385	Public toilet cleaning (Aug)	4415/250	483.17	80.63	402.54
13/09/2023	BACS	A & A Maintenance	2073	Car Park grounds maintenance	4420/300	260.00	-	260.00
09/09/2023	BACS	A. Cruickshank	1.28849E+11	AVG Security Subscription	4140/220	79.99	13.33	66.66
31/08/2023	BACS	ST Austell Rugby Club	INV-1116	NDP Event	4350/240	40.00	-	40.00
01/08/2023	BACS	St. Austell Print	131364	NDP Leaflets /Posters	4110/230	274.66	6.40	268.26
08/08/2023	BACS	South West Water	4082936078	Toilets Water Bill	4410/250	108.85	-	108.85
						3,647.53	265.48	3,382.05

(ii) Quotes from 5 utility companies were received for the electricity contract for

Chair

the Car park machine and the public toilets. It was **RESOLVED** to accept the quote from Corona Energy for both contracts over 36 months.

Month end accounts had been sent to the Chairman and Cllr Cartwright for checking.

(23/105) Meetings and Training Attended

The following meeting were attended.

5 September Flood defence meeting

21 July Planning application meeting Pentewan Road Development

(23/106) Correspondence Received

None

(23/107) Dates for the Diary

12 November 2023 Remembrance Day Service.

(23/108) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at The Cornwall Hotel unless stated: 18 October 2023, 15 November 2023, 20 December 2023.

The Meeting Closed at 20:20pm

Date.....

Chair